

**Wimberley Valley Quilt Guild  
Executive Board Meeting  
March 5, 2025**

President Pam McGhee called the executive board meeting to order at 12:25 pm

**ATTENDANCE:**

Board members: Pam McGhee, Donna Phelps, Pat Christie and Judy Bradbury

Standing chair committee - Mary Tomlinson, Donna Hector, Bert Nickelson, Carla Woodworth, Karen Herrmann, Stefanie Voss, and Dolly Welch

Guild members present: Diane Rankin, Barbara Massey and JoAnne Sherburne

**APPROVE EXECUTIVE BOARD MINUTES OF FEBRUARY 5, 2025**

Pat Christie moved to accept the minutes as emailed, Karen Herrmann seconded; motion passed.

**OLD BUSINESS**

Budget worksheets

Officers and committee chairs were given worksheets to fill out at the February 5 executive board meeting. Members present used this information to project budget categories, necessary expenses, requested amounts and projected income streams. A final budget will be voted on at the April 2 Executive Board Meeting.

Adding/Restructuring/Disbanding Committees

Kids Quilts needs restructuring so no one person is responsible for the amount of work Mary has put into making this so successful. A Kids Quilts committee chair is necessary and she will delegate various tasks to the members who volunteer to be part of this committee.

Roles and Responsibilities of Officers and Chairs

Donna Phelps handed out work instructions to each officer and committee chair to proofread. She asked if there were discrepancies to let her know.

### Website Q&A

The website is up and running - wimberleyvalleyquiltguild.org  
Thanks to the long hours that Karen and Pam put in to make it so. The Domain costs \$367.04/year from 12/16/25 through 12/15/26. We have a simple package that will enable us to see minutes, treasurer reports, show and tell and other features. If other options are desired the fee would increase according to the option chosen.

### Final State Documents Received from the Attorney

The attorney reported that all is well! If we continue with her services for the next year, her fee would be \$200. We agreed that for the first year of our 501(3)c status we should continue with her.

### New Bank Account is Now Active

## **NEW BUSINESS**

### SQUARE FEES

- Workshop fees
- Dues
- Effective March 27, rate increase from 2.6% + 10 cents to 2.6% + 15 cents

Using the square for payment is advantageous since the money collected goes directly into our bank account. Using a credit card would be disadvantageous because the guild would be charged a fee for using the card. It was decided that if a member wanted to use a credit card, she would be charged an additional 50 cents to offset the credit card fee.

### BUDGET PROPOSAL 2025-2026

The new budget will be voted on at the April 2, 2025 Executive Board Meeting.

## **ADJOURNMENT**

Judy made the motion to adjourn; seconded by Stefanie Voss; motion passed.

Respectfully submitted,  
Judy Bradbury, Secretary