

Wimberley Valley Quilt Guild
April 2, 2025
Executive Board Meeting

President Pam McGhee called the meeting to order at 12:05 p.m. She reminded attendees to sign in.

Attendance:

Board members: Pam McGhee, Pat Christie, Donna Phelps, Judy Bradbury

Standing Committee chairpersons: Mary Tomlinson, Stefanie Voss, Bert Nickelson, Donna Hector, Karen Herrmann, Carla Woodworth

Members: Sandy Derr, Cheri Cheever, Diane Rankin

Approve March 5 Executive Board Minutes - Cheri Cheever motioned to accept the emailed minutes, Stefanie Voss seconded and the motion passed.

Old Business

Budget - Guild (projected income based on 80 paying members).

However, we have to also include in the Guild budget a "rainy day budget" in the event we have to move to another location.

- It was decided that Programs needed to increase the budget to \$5000.00
- Website costs - \$300/year
- Get accounting for Block of the Month

Charity Budget

- Expenses of \$10,917; the working budget now is \$12,500; projected income from Market is \$5,000. Included in expenses is the unknown cost of storage for fabric and batting. Stefanie has been researching Wimberley Stitch Studio and the Presbyterian Church to determine what is available for storage and cutting stations. Also, charity does not know how much donated fabric will be a source for Market items. It takes five (5) barcodes from Hobbs batting to be able to purchase one roll for \$100 + \$40 for shipping. If charity doesn't keep receiving barcodes for discounted prices, it would have to pay full price so that's another unknown expense.

Roles and Responsibilities of Officers and Chairs - Please review and let Donna P know of any changes.

SOP - If there are changes needed email Donna immediately and also if you are in agreement, let her know that as well.

Old Business

- Square fees are going up so we need to charge members an additional \$3 convenience fee if they are using a credit card. This covers the additional cost of using credit cards - rates are 2.6% + 15c of the workshop fee or dues.
- Pam called for a motion to charge a \$3 convenience fee if a credit card is used for workshops or dues. Donna Hector made the motion; Stefanie Voss seconded; motion passed.

New Business

- Documents stored in the Guild's Google drive - forms (show and tell, new member info, etc and if the form has been revised stamp the revision date so that other forms can be deleted), legal documents, tax documents state or federal. Karen and Pam are working on adding newsletter and minutes to our website
- Vote and accept the budget. Pam asked for a motion to accept the proposed Budget. Judy Bradbury made the motion to accept the 2025/26 budget as written; Karen Herrmann seconded; motion passed.
- Pat Christie will consolidate the budget printout. She will present the budget totals and brief description for each officer and standing committee chairs
- Pam set a meeting for May 28 at 10 a.m. for officers and standing committee chairs to share information with the incoming new officers and chairpersons.

President Pam McGhee adjourned the meeting at 1:10 p.m.

Respectfully submitted,
Judy Bradbury, Secretary