

**Wimberley Valley Quilt Guild
Executive Board Meeting
May 28, 2025**

President Pam McGhee called the meeting to order at 10:18 a.m. She reminded attendees to sign in.

Attendance:

Executive Board - Pam McGhee, Donna Phelps, Pat Christie, Judy Bradbury
Standing Chairpersons: Bert Nickelson, Monica Rasco, Carla Woodworth, Karen Herrmann, Stefanie Voss, Mary Tomlinson
Other attendees: Diane Rankin, JoAnne Sherburne, Cheri Cheever

Approve April 2 Executive Board minutes as emailed

Diane Rankin motioned to accept Executive Board minutes as emailed; Carla Woodworth seconded; motioned passed.

New Business

Approve Standard Operating Procedures - The Greeter's role was clarified adding that Monica Rasco would continue to assist with supplying name badges for new members and lanyards and that the treasurer would handle the roster and sign in sheet. Pam asked for a motion to accept the Standard Operating Procedures; Judy Bradbury made a motion that the SOP, as emailed, be approved; Donna Phelps seconded; motion passed.

Discuss and clarify the convenience fee for using a credit card:

A motion was made and passed at the April 2, 2025 Executive Board Meeting to charge an additional \$3.00 fee if using a credit card. Pam asked for a motion to amend the April Executive minutes.

Donna Phelps motioned that the convenience fee of 2.6% + 15 c be applied when a credit card is used for workshops only, but may not exceed credit card fee. Bert Nickelson seconded and the motion passed.

Chamber of Commerce - Judy checked into the ability to place a "Market" poster at the Chamber office and it was okay to do so. If the Guild wanted to join the Chamber the cost would be \$145/year. We all decided that it wasn't worth it for the Guild.

Adjournment: Pam called for a motion to adjourn. Judy Bradbury motioned to adjourn, Donna Phelps seconded and the motion passed. Meeting adjourned at 11:02 a.m.

Respectfully submitted,
Judy Bradbury

